# **Spectrum –ERP**

## **Edition Wise Offerings**

| Module Name         | Lite Edition | Professional Edition | Enterprise Edition |
|---------------------|--------------|----------------------|--------------------|
|                     | Ver          | Voc                  | Van                |
| MM                  | Yes          | Yes                  | Yes                |
| Sales               | Yes          | Yes                  | Yes                |
| Finance             | Yes          | Yes                  | Yes                |
| Production          | Yes          | Yes                  | Yes                |
| Payroll             | No           | Yes                  | Yes                |
| Quality             | No           | Yes                  | Yes                |
| CRM                 | No           | No                   | Yes                |
| Plant Maintenance   | No           | No                   | Yes                |
| Service Management  | No           | No                   | Yes                |
| HR                  | No           | No                   | Separate Module    |
| Project & Execution | No           | No                   | Separate Module    |

## Spectrum MM Feature

| tures group as per different editions |                    | Lite | Professional | En |
|---------------------------------------|--------------------|------|--------------|----|
|                                       | Basic Setup        |      |              |    |
| Item                                  | Dasic Setup        | Yes  | Yes          | Т  |
|                                       | Item Codification  |      | Yes          |    |
|                                       | Item Attributes    | Yes  | Yes          |    |
|                                       | Make               | Yes  | Yes          |    |
|                                       | UOM Management     | Yes  | Yes          |    |
|                                       | QC Setup           |      | Yes          |    |
| Vendor Management                     |                    | Yes  | Yes          |    |
| Multiple Vendor Location              |                    | Yes  | Yes          |    |
| Contact Person Detail                 |                    | Yes  | Yes          |    |
|                                       | Vendor Bank Detail | Yes  | Yes          |    |
|                                       |                    |      |              |    |
|                                       | Stock Management   |      |              |    |
| Warehouse                             |                    | Yes  | Yes          |    |
|                                       | Multi Warehouse    | No   | Yes          |    |
| External Warehouse                    |                    | No   | No           |    |
| BIN Card Management                   |                    | No   | No           |    |
| Item Size Wise Stock (Steel Product)  |                    | No   | No           |    |
| Reserve Stock                         |                    | No   | No           |    |
| Stock Valuation                       |                    | No   | No           |    |
|                                       | FIFO               | Yes  | Yes          | T  |
|                                       | LIFO               | Yes  | Yes          | L  |
| Moving Average Price                  |                    | Yes  | Yes          | T  |
|                                       | Standard Rate      | Yes  | Yes          |    |
| Maintain Stock in two Units           |                    | No   | No           |    |

| Make, Technical Grade and Attribute Wise Stock |                      | No  | No  |
|--|----------------------|-----|-----|
| Contractor Material                            |                      | No  | No  |
| Customer Stock (Subcontract Material)          |                      | No  | No  |
| Material Serial Number                         |                      | Yes | Yes |
|  | La del Deservice     |     |     |
|  | terial Requirement   | NI- | Vas |
| Material Requirement Planning                  |                      | No  | Yes |
| MIN/MAX and Reorder Level Planning             |                      | No  | Yes |
| Production Planning                            |                      | No  | No  |
| Forecasting Bases Planning                     |                      | No  | No  |
| Material Request (Online Departmental Request  |                      | No  | Yes |
| Purchase Request                               |                      | Yes | Yes |
| Pro I  | Procurement Activity |     |     |
| Budget   | •                    | No  | No  |
|  | Item Wise Budget     |     | No  |
| Department Wise Budget                         | -                    | No  | No  |
| Budget Amendment                               |                      | No  | No  |
| baagee, michaniene                             |                      | 110 | 110 |
| Pre F  | Procurement Activity |     |     |
| Request For Quotation                          |                      | No  | Yes |
| Quotation                                      |                      | No  | Yes |
| Revised Quotation                              |                      | No  | Yes |
| Comparative Statement                          |                      | No  | Yes |
| LOI  |                      | No  | Yes |
|  |                      |     |     |
|  | ocurement Activity   |     |     |
| Purchase Order                                 |                      | Yes | Yes |
| Direct Purchase Order                          |                      | Yes | Yes |
|  | Against Request      |     | Yes |
|  | Drop ship Purchase   |     | Yes |
| Release Order (Against Vendor Agreement)       |                      | No  | No  |
|  | Import Purchase      |     | No  |
|  | Capital Purchase     |     | Yes |
| Purchase Order Follow-up                       |                      | No  | Yes |
|  | Freight Route        |     | Yes |
|  | Other Expenses       |     | Yes |
| Create Service Order against PO for Services   |                      | No  | No  |
| Service & Subcontract Order                    |                      | No  | No  |
| Subcontract Type                               |                      | No  | No  |
|  | Activity             |     | No  |
|  | Service              |     | No  |
|  | Conversion           | No  | No  |
| Production Subcontract                         |                      | No  | No  |
| Maintenance Subcontract                        |                      | No  | No  |
| Purchase Agreement                             |                      | No  | No  |

|  | Quantity           |     | No  |   |
|--|--------------------|-----|-----|---|
|  | Rate               | No  | No  |   |
|  | Amount             | No  | No  |   |
| Service Agreement                              |                    | No  | No  |   |
|  | Quantity           | No  | No  |   |
|  | Rate               | No  | No  |   |
|  | Amount             | No  | No  |   |
|  |                    |     |     |   |
|  | Material Stock     |     |     | L |
| Goods Receipt                                  |                    | Yes | Yes |   |
| Without Order Receipt                          |                    | Yes | Yes |   |
| Against Order Receipt                          |                    | Yes | Yes |   |
| ·  | Drop ship Receipt  |     | Yes |   |
|  | FOC Material       |     | Yes |   |
| Inspection                                     |                    | No  | Yes |   |
| Rejection                                      |                    | Yes | Yes |   |
| Material Issue                                 |                    | Yes | Yes |   |
| Waterial issue                                 | Production Issue   |     | No  |   |
|  | Subcontract Issue  |     | No  |   |
|  |                    |     |     |   |
|  | Issue for Sampling |     | No  |   |
|  | General Issue      |     | Yes |   |
| Issue Return                                   |                    | Yes | Yes |   |
|  | Stock Return       |     | Yes |   |
|  | Reusable Return    |     | Yes |   |
|  | Scrap Return       | Yes | Yes |   |
| Purchase Return                                |                    | No  | Yes |   |
| Stock Material Sale                            |                    | No  | Yes |   |
| Stock Transfer                                 |                    | No  | Yes |   |
|  | Company            | No  | No  |   |
|  | Division           | No  | Yes |   |
|  | Warehouse          | No  | Yes |   |
|  | Material           | No  | Yes |   |
| Material Loan                                  |                    | No  | Yes |   |
|  | Loan Issue         |     | Yes |   |
|  | Loan Receipt       |     | Yes |   |
| Gate Pass                                      | ·                  | Yes | Yes |   |
| Gate Pass In (Returnable/ Non Returnable)      |                    | Yes | Yes |   |
| Gate Pass Out (Returnable/ Non Returnable)     |                    | Yes | Yes |   |
| Tatter and ductional manager from netarinable) |                    |     | 100 |   |
|  | Physical Inventory |     |     | · |
| Physical Inventory                             | -                  | No  | Yes |   |
| Cycle Count                                    |                    | No  | Yes |   |
| Stock Adjustment                               |                    | No  | Yes |   |
|  |                    |     |     |   |
|  | Reports            |     |     |   |
| Daily Document Prints                          | -                  | Yes | Yes |   |
|  |                    |     |     |   |

| Registers                             | Yes     | Yes |   |
|---------------------------------------|---------|-----|---|
| Summary Reports                       | Yes     | Yes |   |
| Analysis Reports (e.g. ABC, XYZ etc)  | No      | Yes |   |
| Excel Integrated Reports              | No      | No  |   |
| Graph & Chart                         | No      | No  |   |
|                                       |         |     |   |
| MM                                    | eatures |     | - |
| Export data in Excel or others Format | Yes     | Yes |   |
| Multiple Doc Number Setting           | Yes     | Yes |   |
| Document Attachment                   | Yes     | Yes |   |
| Doc Copy feature                      | Yes     | Yes |   |
| Chat System                           | Yes     | Yes |   |
| Favorite Menu                         | Yes     | Yes |   |
| Master Active / Inactive              | No      | Yes |   |
| User Role & Right Management          | No      | Yes |   |
| Integrated Mail System                | No      | Yes |   |
| Value Rounding                        | No      | Yes |   |
| Alerts and Notification               | No      | Yes |   |
| Online Accounting                     | No      | No  |   |
| Dash Board                            | No      | No  |   |
| Head Office Consolidation             | No      | No  |   |

Spectrum Sales Feature
Features group as per different editions

| tures group as per different editions |                     | Lite | Professional | Ent |
|---------------------------------------|---------------------|------|--------------|-----|
|                                       |                     |      |              |     |
|                                       | Basic Setup         |      |              |     |
| Item                                  |                     | Yes  | Yes          |     |
|                                       | Item Codification   | Yes  | Yes          |     |
|                                       | Item Attributes     | Yes  | Yes          |     |
|                                       | Make                | Yes  | Yes          |     |
|                                       | UOM Management      | Yes  | Yes          |     |
|                                       | QC Setup            | Yes  | Yes          |     |
| Item Price Control                    |                     | No   | Yes          |     |
|                                       | Item Based Pricing  | No   | Yes          |     |
| Item Attribute Based Pricing          |                     | No   | Yes          |     |
| Customer Management                   |                     | Yes  | Yes          |     |
| Multiple Customer Location            |                     | Yes  | Yes          |     |
| Contact Person Detail                 |                     | Yes  | Yes          |     |
| Customer Credit Management            |                     | No   | Yes          |     |
|                                       | Define Credit Limit | No   | Yes          |     |
|                                       | Credit Rating       | No   | Yes          |     |
| Dunning (For Bad Debts)               |                     | No   | Yes          |     |
| Define Sales Organization             |                     | Yes  | Yes          |     |
| Document Check List Creation          |                     | Yes  | Yes          |     |
| Sales Commission Setup                |                     | Yes  | Yes          |     |

|                                      | Pre Sales Activity                      |      |     |
|--------------------------------------|---|------|-----|
| Enquiry                              |   | No   | No  |
| Enquiry Registration                 |   | No   | No  |
|                                      | Enquiry Rejection                       | No   | No  |
| Quotation                            | l e e e e e e e e e e e e e e e e e e e | No   | No  |
|                                      | Quotation <mark>I</mark>                | No   | No  |
|                                      | Revised Quotation I                     | No   | No  |
|                                      | Quotation Closing I                     | No   | No  |
| Competitor's Price Detail            | l l                                     | No   | No  |
|                                      |   |      |     |
| Sales Order                          | Sales Order                             | Voc. | Yes |
| Sales Order<br>Sales Order Amendment |   | Yes  |     |
|                                      |   | No   | Yes |
| Service Order                        |   | No   | No  |
| Service Order Amendment              |   | No   | No  |
| Agreement                            |   | No   | No  |
|                                      | Dispatch                                |      |     |
| Dispatch Plan                        | •                                       | No   | No  |
| Dispatch Challan                     |   | Yes  | Yes |
| Dispatch To Customer                 | •                                       | Yes  | Yes |
|                                      | Purchase Return                         | Yes  | Yes |
| Subcontract Challan                  |   | Yes  | Yes |
|                                      | Inter unit Sale                         | Yes  | Yes |
| nter unit Subcontract                |   | Yes  | Yes |
| Test Certificates                    |   | No   | Yes |
| nvoice                               |   | Yes  | Yes |
|                                      | Excise Invoice                          |      | Yes |
|                                      | Service Invoice                         |      | No  |
| Commercial Invoice                   |   | Yes  | Yes |
|                                      | Proforma Invoice                        |      | Yes |
| Supplementary Invoice                | -                                       | No   | Yes |
| Dispatch Confirmation                |   | No   | No  |
| Sales Return                         |   | No   | Yes |
| Marco Necarri                        |   |      | 103 |
|                                      | After Sales Activity                    |      |     |
| Warranty and Service Detail          | l l                                     | No   | No  |
| Complaint Management                 |   | No   | No  |
|                                      | Log Complaint I                         | No   | No  |
| Plan Action against complaint        | l l                                     | No   | No  |
|                                      | Complaint Closing I                     | No   | No  |
|                                      |   |      |     |
| Commission Invoice                   | Commission                              | No   | No  |
| Commission Invoice                   |   | INO  | No  |

| eatures group as per different editions |                    | Lite | Professional | Ente |
|---|--------------------|------|--------------|------|
|   | Master Data        |      |              |      |
| Books                                   |                    | Yes  | Yes          |      |
| BOOKS                                   | Finance Book       |      | Yes          |      |
|   | Tax Book           |      | Yes          |      |
|   | Depreciation Book  |      | Yes          |      |
| Finance Calendar                        | Depreciation book  | Yes  | Yes          |      |
| rillance Calendar                       | Financial Period   |      | Yes          |      |
|   | Calendar Period    |      | Yes          |      |
| Chart of Account                        | Caleffual Periou   | Yes  | Yes          |      |
| Chart of Account                        | Chart of Associat  |      |              |      |
|   | Chart of Account   |      | Yes          |      |
|   | Reporting COA      |      | Yes          |      |
|   | Account Group      |      | Yes          |      |
|   | Account Master     |      | Yes          |      |
| Finance Rule                            |                    | Yes  | Yes          |      |
|   | Account Rule       |      | Yes          |      |
|   | Tax Rule           | Yes  | Yes          |      |
| Sales Account Posting Rule              |                    | Yes  | Yes          |      |
|   | Depreciation Rule  | Yes  | Yes          |      |
| Tax, Deduction, Charges and Expenses    |                    | Yes  | Yes          |      |
|   | TDC Group          | Yes  | Yes          |      |
|   | TDC Master         | Yes  | Yes          |      |
|   | TDC Formula        | Yes  | Yes          |      |
|   | Expense Head       | No   | Yes          |      |
| Tax Concession Form                     |                    | No   | Yes          |      |
| Bank Master                             |                    | Yes  | Yes          |      |
|   | Bank Master        | Yes  | Yes          |      |
|   | Bank Branch Detail | Yes  | Yes          |      |
|   | Bank Limit         |      | Yes          |      |
| Fixed Asset                             |                    | Yes  | Yes          |      |
| Chart of Depreciation                   |                    | Yes  | Yes          |      |
| chart of Depreciation                   | Asset Class        |      | Yes          |      |
|   | Asset Group        |      | Yes          |      |
| Chart of Depreciation                   | Asset Group        | No   | Yes          |      |
| Other Asset masters                     |                    | No   | Yes          |      |
| Currency Setup                          |                    | No   | Yes          |      |
| Other Finance Masters                   |                    | No   | Yes          |      |
| Other Finance Masters                   |                    | INU  | res          |      |
|   | Basic Setup        |      |              | ļ    |
| Voucher Setup                           |                    | Yes  | Yes          |      |
| Transaction Account Mapping             |                    | Yes  | Yes          |      |
| Inter FB Voucher Setup                  |                    | Yes  | Yes          |      |
| Recurring Voucher Template              |                    | No   | Yes          |      |
| Cash Bank Setup                         |                    | Yes  | Yes          |      |

| Cach Daymont Natura               | Yes                 | Yes |  |
|-----------------------------------|---------------------|-----|--|
| Cash Payment Nature               |                     |     |  |
| Bank Payment Setting              | Yes                 | Yes |  |
| Account Transaction Limit         | Yes                 | Yes |  |
| Sales Account Setting             | Yes                 | Yes |  |
| Statutory Setting                 | Yes                 | Yes |  |
| Capital Purchase Setting          | Yes                 | Yes |  |
| Service Tax Ri                    | ıle Yes             | Yes |  |
| Excise Register Setting           | Yes                 | Yes |  |
| Transaction Setup                 | Yes                 | Yes |  |
| Vendor Account Mapping            | Yes                 | Yes |  |
| Tax Round                         | ng Yes              | Yes |  |
| Exchange Rate Setting             | Yes                 | Yes |  |
| Transaction                       |                     |     |  |
| Account Opening                   | Yes                 | Yes |  |
| Vouchers                          | Yes                 | Yes |  |
| journal Vouch                     |                     | Yes |  |
| -                                 |                     |     |  |
|                                   | nt Yes              | Yes |  |
|                                   | pt Yes              | Yes |  |
|                                   | ra Yes              | Yes |  |
|                                   | es <mark>Yes</mark> | Yes |  |
|                                   | se Yes              | Yes |  |
| Debit No                          | te <mark>Yes</mark> | Yes |  |
| Credit No                         | te <mark>Yes</mark> | Yes |  |
| Recurring Vouch                   | er <mark>Yes</mark> | Yes |  |
| Reverse Vouch                     | er <mark>Yes</mark> | Yes |  |
| Payable                           | Yes                 | Yes |  |
| Document Rece                     | ipt Yes             | Yes |  |
| Order Account Assignment          | Yes                 | Yes |  |
| Supplier Advar                    | ce Yes              | Yes |  |
| Input Excise Invoice Posting      | Yes                 | Yes |  |
| Purchase Invo                     |                     | Yes |  |
| Service Invo                      |                     | Yes |  |
| Commission Invoice                | Yes                 | Yes |  |
| Freight Invo                      |                     | Yes |  |
| Payment Requi                     |                     | Yes |  |
| Sundry Payme                      |                     | Yes |  |
| Receivable                        | Yes                 | Yes |  |
| Receipt Requi                     |                     | Yes |  |
| ·                                 |                     |     |  |
| Sundry Rece Item Based Debit Note |                     | Yes |  |
|                                   | Yes                 | Yes |  |
| Item Based Credit Note            | Yes                 | Yes |  |
| Reference Reconciliation          | No                  | Yes |  |
| Cash Transaction                  | Yes                 | Yes |  |
| Cash Journ                        |                     | Yes |  |
| Bank Transaction                  | Yes                 | Yes |  |

|                                   | Payment Plan <mark>N</mark>                           |                         |           |
|-----------------------------------|---|-------------------------|-----------|
|                                   | Cheque Printing Ye                                    |                         |           |
|                                   | Bank Journal Ye                                       |                         |           |
|                                   | DD Posting Ye   |                         |           |
|                                   | Bank Guaranty <mark>N</mark>                          | o Yes                   |           |
|                                   | Bank Reconciliation N                                 | o Yes                   |           |
| Letter of Credit                  | N N   | o Yes                   |           |
|                                   | Letter Of Credit <mark>N</mark>                       | o Yes                   |           |
|                                   | Bill of Exchange N                                    | o Yes                   |           |
| Fixed Asset Management            | N   | o Yes                   |           |
|                                   | Asset Opening N                                       | o Yes                   |           |
|                                   | Asset Capitalization N                                |                         |           |
| Asset Tag Bifurcation             | N   |                         |           |
|                                   | Depreciation N  |                         |           |
|                                   | Statutory   | 100                     |           |
| Excise                            | Ye  | es Yes                  | T         |
|                                   | Form IV Ye  |                         |           |
|                                   | RG1 Ye  |                         |           |
|                                   | RG 23 A Part I,II N                                   |                         |           |
|                                   | RG 23 C Part I,II N                                   |                         |           |
|                                   | Annexure VII Ye                                       |                         |           |
|                                   |   |                         |           |
| Excise Return Detail              | Form 57 F Register N                                  |                         |           |
|                                   | N<br>N  |                         |           |
| Service Tax                       | _   |                         |           |
| Coming Tay Day 1 - 1-1            | Service Tax Payable N                                 |                         |           |
| Service Tax Receivable            | N N   |                         |           |
|                                   | GTA on Inward N                                       |                         |           |
|                                   | GTA On Outward N                                      |                         |           |
|                                   | Service Tax Challan N                                 |                         |           |
| Service Tax Return Detail         | N   |                         |           |
| TDS                               | N   | o Yes                   |           |
| Section Wise Summary              | N   | o Yes                   |           |
|                                   | Party Wise Detail <mark>N</mark>                      | o Yes                   |           |
|                                   | TDS Challan <mark>N</mark>                            | o Yes                   |           |
|                                   | TDS Return Detail N                                   | o Yes                   |           |
| Sales Tax                         | N   | o Yes                   |           |
|                                   | Sales Tax Payable N                                   | o Yes                   |           |
| Sales Tax Receivable              |   |                         |           |
|                                   | N   | o Yes                   |           |
| Sales Tax Return Detail           | N<br>N  |                         | 1         |
| Gales Tax Return Detail           |   | o Yes                   |           |
|                                   | N<br>N  | o Yes<br>O Yes          | [         |
| Gales Tax Return Detail           | N   | o Yes<br>O Yes          |           |
| Gales Tax Return Detail           | N<br>N<br>Entry Tax Detailing N                       | o Yes o Yes o Yes       |           |
| Gales Tax Return Detail Entry Tax | N<br>N<br>Entry Tax Detailing N<br>Financial Analysis | o Yes o Yes o Yes o Yes | <br> <br> |

| Profit and Loss (Vertical)                    | No       | Yes          |      |
|---|----------|--------------|------|
| Cash Flow N                                   | No       | Yes          |      |
| Fund Flow N                                   | No       | Yes          |      |
| Ratio Analysis N                              | No       | Yes          |      |
|   | No       | Yes          |      |
| Spectrum Production Features                  |          |              |      |
| Features group as per different editions      | Lite     | Professional | Ente |
|   |          |              |      |
| Basic Setup                                   |          |              |      |
| Production Organization                       | No       | Yes          |      |
| Calendar Setup                                | Yes      | Yes          |      |
| Resource                                      | Yes      | Yes          |      |
| Resource Group                                |          | Yes          |      |
| Resource Master                               | Yes      | Yes          |      |
| Activity                                      | Yes      | Yes          |      |
| Activity Category                             |          | Yes          |      |
| Activity Master                               |          | Yes          |      |
| Rework/ Rejection RCA                         | Yes      | Yes          |      |
| Due doet Stroetone                            |          |              |      |
| Product Structure                             | No       | Yes          | _    |
| Drawing Receipt Detail Bill of Material       | Yes      | Yes          |      |
| Manage Nth level Hierarchy                    | No       | Yes          |      |
| BOM Usage (Estimation, Production, Template ) | No       | Yes          |      |
|   | No       | Yes          |      |
| Change in BOM                                 |          | Yes          |      |
| Change in Bow                                 | 103      | 103          |      |
| Planning                                      | <u>l</u> |              |      |
|   | No       | Yes          |      |
| Process Plan                                  | No       | Yes          |      |
| Master Production Schedule                    | No       | Yes          |      |
| Rough Cut Capacity Planning                   | No       | Yes          |      |
| Material Planning                             | Yes      | Yes          |      |
| Work Order                                    | Yes      | Yes          |      |
| Primary                                       | Yes      | Yes          |      |
| Change In BOM                                 |          | No           |      |
| Rejection                                     | No       | No           |      |
| Shortage                                      | No       | No           |      |
| Subcontract Order                             | No       | No           |      |
| Capacity Requirement Planning                 | No       | No           |      |
|   |          |              |      |
| Execution                                     |          |              |      |
| Job Card                                      | Yes      | Yes          |      |
| D.:   | Voc      | Yes          |      |
| Primary                                       |          |              |      |
| Change In BOM Rejection                       | No       | Yes          |      |

|                                | Shortage            | No  | Yes |  |
|--------------------------------|---------------------|-----|-----|--|
| Production Reporting           |                     | Yes | Yes |  |
|                                | Activity Reporting  | Yes | Yes |  |
|                                | Resource Reporting  | Yes | Yes |  |
|                                | Material Reporting  | Yes | Yes |  |
|                                |                     |     |     |  |
|                                | Inspection          |     |     |  |
| Inspection Offer               |                     | No  | Yes |  |
|                                | Internal Inspection | No  | Yes |  |
| Third Party/ Client Inspection |                     | No  | Yes |  |
| Inspection Entry               |                     | No  | Yes |  |
| Material Rejection             |                     | No  | Yes |  |
| Rework                         |                     | No  | Yes |  |

Spectrum Payroll

| tures group as per different editions |                        | Lite | Professional | Ent |
|---------------------------------------|------------------------|------|--------------|-----|
|                                       | Basic Setup            | ı    |              | -   |
| Organization Structure                |                        | No   | Yes          |     |
|                                       | Division               | No   | Yes          |     |
|                                       | Department             | No   | Yes          |     |
| Salary Structure                      |                        | No   | Yes          |     |
|                                       | Salary Category        | No   | Yes          |     |
| Leave Structure                       |                        | No   | Yes          |     |
|                                       | Leave Category         | No   | Yes          |     |
|                                       | Leave Master           | No   | Yes          |     |
|                                       | Leave Allotment        | No   | Yes          |     |
| Employee Information                  |                        | No   | Yes          |     |
| Employee Registration                 |                        | No   | Yes          |     |
|                                       | Salary Setup           | No   | Yes          |     |
|                                       | Family Detail          | No   | Yes          |     |
|                                       | PF Detail              | No   | Yes          |     |
|                                       | ESIC Detail            | No   | Yes          |     |
| Time Office                           |                        | No   | Yes          |     |
|                                       | Duty Roster            | No   | Yes          |     |
|                                       | Shift Roster           | No   | Yes          |     |
|                                       | Holy Day Master        | No   | Yes          |     |
| Capture machine Data                  |                        | No   | Yes          |     |
|                                       |                        |      |              |     |
|                                       | Pre Salary Transaction |      |              |     |
| Attendance Process                    |                        | No   | Yes          |     |
| Manual Attendance                     |                        | No   | Yes          |     |
| Capture Machine Data                  |                        | No   | Yes          |     |
| Over Time and Leave management        |                        | No   | Yes          |     |
|                                       | Over Time Register     |      | Yes          |     |
|                                       | C Off Register         |      | Yes          |     |
|                                       | Leave Voucher          | No   | Yes          |     |

| Salary Advance Management |                                       | No  | Yes |
|---------------------------|---------------------------------------|-----|-----|
| Salary Advance Management | Salary Advance                        |     | Yes |
| Advance Receipt (Cash)    | •                                     | No  | Yes |
| Advance Deduct at salary  |                                       | No  | Yes |
| Advance Deduct at Salary  |                                       | INU | 162 |
|                           | Monthly Transaction                   |     |     |
| Salary Generation         |                                       | No  | Yes |
| ,                         | Automatic                             | No  | Yes |
|                           | Manual                                |     | Yes |
| PF and ESI                |                                       | No  | Yes |
|                           | PF Challan                            | No  | Yes |
|                           | ESI Challan                           | No  | Yes |
| TDS and Professional Tax  |                                       | No  | Yes |
| TDS Challan and Return    |                                       | No  | Yes |
| PT Challan and Return     |                                       | No  | Yes |
|                           |                                       |     |     |
|                           | Yearly Transaction                    |     |     |
| Bonus                     |                                       | No  | No  |
|                           | Yearly Bonus                          |     | No  |
|                           | Production Bonus                      |     | No  |
|                           | Ex Gratia                             |     | No  |
| Increment                 |                                       | No  | Yes |
|                           | Salary Increment                      |     | Yes |
|                           | Post Increment                        |     | Yes |
|                           | Dept Change                           |     | Yes |
| Arrears and Gratuity      |                                       | No  | No  |
|                           | Salary Arrears                        |     | No  |
|                           | Gratuity                              |     | No  |
| Leave Encashment          |                                       | No  | No  |
|                           | Leave Encashment                      | No  | No  |
|                           | Employee management                   |     |     |
| Emp management            |                                       | No  | Yes |
|                           | Own Emp                               |     | Yes |
|                           | Contractor Emp                        |     | Yes |
| Quit Emp                  | · ·                                   | No  | Yes |
|                           | No Dues Request                       |     | Yes |
| Employee Settlement       | ·                                     | No  | Yes |
| , .,                      | Quit Emp                              |     | Yes |
|                           | 2010 2111                             |     |     |
|                           | Reports                               |     |     |
| Employee Register         |                                       | No  | Yes |
| Pay Slip                  |                                       | No  | Yes |
|                           | Salary with OT                        | No  | Yes |
|                           | Salary without OT                     | No  | Yes |
|                           | · · · · · · · · · · · · · · · · · · · |     |     |

| Leave Encashment Pay slip               | No                              | No  |  |
|---|---------------------------------|-----|--|
| 20070 200000000000000000000000000000000 | Gratuity Pay slip No            | No  |  |
| Salary Arrears Pay slip                 | No                              | No  |  |
| outer, the case to, one                 | Emp Card No                     | Yes |  |
|   | Increment No                    | Yes |  |
| Register                                | No                              | Yes |  |
| Attendance register                     | No                              | Yes |  |
| r ttoritatinos i egister                | OT Register No                  | Yes |  |
| Salary with OT Register                 | No                              | Yes |  |
| Salary without OT Register              | No                              | Yes |  |
|   | Bank Statement No               | Yes |  |
|   | Arrear Register No              | No  |  |
| Leave Encashment Register               | No                              | No  |  |
| 200.0 2000                              | Gratuity Register No            | No  |  |
| Salary Arrears Register                 | No                              | No  |  |
| Salary Increment Register               | No                              | Yes |  |
| Full and Final Settlement               | No                              | Yes |  |
| Tuli and Final Settlement               | Leave Status No                 | Yes |  |
| Statuary (PF)                           | No No                           | Yes |  |
| Statuary (PF)                           | PF Challan No                   | Yes |  |
|   |                                 | Yes |  |
|   | PF Statement No                 |     |  |
|   | Form 5 of PF No                 | Yes |  |
|   | Form 10 of PF No                | Yes |  |
|   | PF Form 3A No                   | Yes |  |
|   | PF Form 6A No                   | Yes |  |
|   | PF Form 12A No                  | Yes |  |
|   | PF Yearly Challan No            | Yes |  |
|   | PF Summary No                   | Yes |  |
| Statuary (ESI)                          | No                              | Yes |  |
|   | ESI Challan <mark>No</mark>     | Yes |  |
|   | ESI Statement No                | Yes |  |
|   | Form 5 of ESI No                | Yes |  |
|   | Form 6 of ESI No                | Yes |  |
|   | Form 7 of ESI No                | Yes |  |
|   | ESI Form 37 No                  | Yes |  |
|   | ESI Summary No                  | Yes |  |
| Certificates                            | No                              | Yes |  |
|   | Appointment <mark>No</mark>     | No  |  |
|   | salary <mark>No</mark>          | Yes |  |
|   | Concern letter <mark>No</mark>  | Yes |  |
|   | Reliving Letter <mark>No</mark> | No  |  |
|   | TDS <mark>No</mark>             | Yes |  |

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